

Please list below any damaged, incomplete, or missing items, as well as anything that is not operating properly. Also note any "substitutions" of items referred to in, or to be selected under, the Agreement of Purchase and Sale (APS) or construction contract. Please initial all changes and deletions. As a minimum, check the following:

DAMAGED, INCOMPLETE OR MISSING	OPERATING CONDITION
<ul style="list-style-type: none"> • Windows, side lights and other glazing. Window and door screens • Bathtubs, sinks and toilets • Bathroom accessories, if provided • Mirrors, countertops and cabinetry • Flooring (hardwood, vinyl, ceramic tiles, carpeting) • Interior finishes and trim carpentry • Furnace • Hot water heater, if provided (not a rental) • Exterior finishes, driveways, walkways, decks and landscaping are complete 	<ul style="list-style-type: none"> • Windows, interior and exterior doors (including garage overhead door). Door locks • Faucets: kitchen, bathroom, laundry room • Exhaust fans (kitchen, bathrooms), if provided • Electrical outlets and fixtures • Gas fireplaces, incl. circulation fans, if provided • Heat Recovery Ventilation system, if provided • Heating system • Hot water heater, if provided (not a rental) • Air conditioning system, if provided and if conditions permit

Item #	Room/Location	Description
1	Exterior: Exterior - General	Caulking is required to be completed, after final brush coating, at joint of foundation wall and basement windows.
2	Exterior: Exterior Wall (S)	The foundation membrane has not been installed as per manufacturers specifications and recommendations.
3	Exterior: Roof Level (East)	Complete installation of fascia at the roof overhang of the dwelling.
4	Exterior: Front Entrance	Complete installation of door bell system at the main entrance.
5	Exterior: Roof Level (East)	Caulking is required at the joint of the architectural stone and the aluminium soffit at the front elevation. The gaps are too large.
6	Exterior: Garage	Caulking are required under the sill of the entry door. O.B.C. 9.10.9.16.(3)a.
7	Exterior: Exterior Wall (N)	The waterproofing membrane is torn. Repair is required
8	Exterior: Exterior Wall (W)	Install and Complete backfilling of the basement window wells.
9	Exterior: Exterior - General	Complete installation of eavestroughs and downpipes.
10	Exterior: Driveway	The driveway base requires to be reworked so that the surface is consistently made up of stones of less than ¾" gravel and the grading is level and consistent with the garage floor and with the street curb.
11	Exterior: Exterior - General	The final grading is not complete. Properly graded topsoil and either grass seed or sod is required to prevent soil erosion and to ensure that water cannot accumulate near the foundation wall. O.B.C. 9.14.6.1.
12	Exterior: Exterior Wall (S)	Replacing the short door and finishing unfinished ceiling on top of side door.
13	Exterior: Exterior - General	There is incompatible caulking installed around the exterior of the windows/doors. O.B.C. 9.27.4.2.(1)
14	Exterior: Exterior - General	A brush coat is required to the foundation wall to make the wall appear continuous and to patch any irregularities in the wall. O.B.C.9.15.6.2(1)
15	Exterior: Exterior - General	The steel angle irons above door and window openings have not been painted.
16	Exterior: Exterior - General	Caulking is required around all exhaust outlets where the flange of exhaust duct meets the exterior wall. O.B.C. 9.27.4.1.(1)
17	Exterior: Roof Level (East)	The aluminum valley flashing does not extend to the eaves or roof edge. It is too short. O.B.C. 9.26.4.3.(2).
18	Basement: Basement - General	Complete nailing of joist hangers supporting all double joists in the basement. O.B.C. 9.23.9.8.
19	Basement: Basement (East)	The exterior hose bibb shut-off valve was leaking. O.B.C. 7.6.1.9.(1)
20	Basement: Furnace	The furnace requires a cleaning and general servicing. There is too much dust in the fan compartment. The dust being distributed throughout the air duct system.
21	Basement: Basement (North)	The clothes dryer must be vented to exterior. Installation or completion of the dryer venting is required. O.B.C. 6.2.3.9.(5); 6.2.4.11.(4)
22	Basement: Basement - General	There are many ill-fitting joints on the supply trunk and return air plenum at the furnace. Air duct sealing is required. O.B.C.6.2.3.3(1)
23	Interior: Master Bedroom	Complete installation of the quarter round or shoe moulding trim at front of fire place.
24	Interior: Master Bedroom	A suitably finished tile edge has not been installed at the leading edges of the tiled shower enclosure. Remedial work is required. O.B.C. 9.29.10.1.
25	Interior: Interior - General	Repair/replace cracked or damaged door frame and/or jamb.
26	Interior: Semi en suite - 2	Shower head was leaking.

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27	Interior: Main floor power room	There is a crack/cheap on the vanity counter top in the bathroom.
28	Interior: Semi en suite - 1	There is insufficient grout between the tub/shower enclosure in the bathroom. O.B.C. 9.29.10.5.
29	Interior: Main floor study/office	Repair/install door stop at door jamb.
30	Interior: Bedroom 3	hole in sub floor.
31	Interior: Interior - General	The hardwood flooring is gouged, scratched and requires refinishing. O.B.C. 9.30.1.4.
32	Interior: Interior - General	There are various filling, sanding and paint touch-ups required to be applied to most trimwork throughout the dwelling.
33	Interior: Interior - General	Repair crack/improper tape joint of the wall.
34	ES and NW	The plumbing stack flashing and roof vent is not properly installed, the neoprene flashings not sitting tight to the roof deck. O.B.C.9.26.1.1(1)
35	NM Corner and North wall	The brickwork is damaged. Replacement of these bricks is required.

List here anything that can't be assessed, because for example it is obscured from view or inaccessible.

Item #	Room/Location	Description

Vendor/Builder and Home Address Information:

_____/_____/_____
 Date of possession (YYYY/MM/DD) Vendor/Builder Reference # _____

Lot _____ Plan _____ Municipality _____

Condominium Project name _____ Level _____ Unit _____

Home/Civic address _____
 (please print) _____

Vendor/Builder name (please print) _____

 Representative's name (please print) Representative's signature

This section should be completed and signed by all persons who are shown as purchasers on the APS for the home, or as owners of land in a construction contract (and/or by their designate*).

I have inspected my new home and I agree that the descriptions of the items listed on this form are accurate.

 Purchaser's name (please print) Purchaser's signature _____

 Purchaser's name (please print) Purchaser's signature _____

 Designate's* name (please print) Designate's* signature _____

_____/_____/_____
 Date (YYYY/MM/DD)

* Purchasers or owners who intend to designate someone to conduct the PDI in their place should ensure they provide written authority to the vendor/builder authorizing the designate to sign this form on their behalf.

THE COMPLETED PRE-DELIVERY INSPECTION FORM IS A FORMAL RECORD OF THE HOME'S CONDITION BEFORE THE PURCHASER TAKES POSSESSION. IT WILL BE USED AS A REFERENCE FOR FUTURE WARRANTY SERVICE REQUESTS.